

Official Minutes  
Wednesday, August 12, 2020

District Office

## Regular Meeting

1. **Call to Order** by President Baumgartner at 6:44 pm.

2. **Notification of Public Comment Period**

A public comment period was announced with instructions for submission of the public comment.

3. **Roll Call** Directors Baumgartner, Grundy, Gustafson, and Jensen were present.

4. **Pledge of Allegiance**

5. **Approval of Agenda**

Director Grundy moved to approve the agenda as presented. Director Jensen seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen - Y	Director District D - Vacant
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6. **Board Consent Agenda**

6.1 Approval: Resignations / Retirements / Separation of Employment

- Christina Tucker - Science Teacher @ WCHS
- Paul Wigton - CDL Bus Driver

6.2 Approval: Contracts for Licensed Employees

- Kaitlin Ronan - 6th Grade Science Teacher @ WCMS
- Silvia Ortiz - ELL/Intervention Teacher @ Hudson Elementary (previous employee)
- Kelsey Carlson - Online Facilitator - K-12 Innovations @ District
- Kaitlyn Collar - Online Facilitator - K-12 Innovations (SpEd) @ District
- Keri Campion - Online Facilitator - K-12 Innovations @ WCMS
- Meagan Johnson - Online Facilitator - K-12 Innovations @ District

6.3 Approval: Letters of Employment for Classified Personnel

- Margaret Pine - Expelled & At-Risk Student Services Advocate @ WCHS
- Katie Krieger - Expelled & At-Risk Student Services Advocate @ WCHS
- David Wells - Small Bus Driver @ Transportation

6.4 Approval: Additions to the 2020-2021 Coaching/Extra Duty Employment Agreement/Notice of Assignment

- None

6.5 Approval: Resignations for 2020-2021 Coaching/Extra Duty Employment Agreement/Notice of Assignment

- None

6.6 Approval: Intra-School / Intra-District Staff Transfers

- John Deubach - Transfer from Maintenance Tech/Mechanic to Chief Mechanic (Tier II) @ Transportation
- 6.7 Approval: Additions to the Substitute Teaching List
- 6.8 Approval: Out of District Student Requests for 2020-2021
- 6.9 Approval: Request for Open Enrollment / Within District Transfers for 2020-2021 (EL-6 Educational Program)
- 6.10 Approval: Home School Requests for 2020-2021
- 6.11 Approval: Administrative Policy
- Since the majority of the revisions to these policies were due to a technical clean-up by CASB in conjunction with recent legislation, no redline versions were included. Instead these more final versions include the changes that consist mostly of updates to the nondiscrimination statement, replacing the word “shall” with “will” or other appropriate forms of be, and replacing “his/her” pronouns with “their”.
- (a) Policy J-32 (JII) Student Concerns, Complaints and Grievances
  - (b) Policy GB-1 (GBA) Opening Hiring/Equal Employment Opportunity
  - (c) Policy GC-7 (GCE/GCF) Professional Staff Recruiting/Hiring
  - (d) Policy GD-6 (GDE/GDF) Classified Staff Recruiting/Hiring
  - (e) Policy J-1 (JB) Equal Educational Opportunities
  - (f) Policy J-6 (JF) Admission and Denial of Admission
  - (g) Policy J-12 (JFBA) Intra-District Choice/Open Enrollment
  - (h) Policy J-13 (JFBB) Inter-District Choice/Open Enrollment
  - (i) Policy J-23 (JICDE) Bullying Prevention and Education
  - (j) Policy J-22 (JICDD) Violent and Aggressive Behavior
  - (k) Policy J-24 (JICEA) School-Related Student Publications (School Publications Code)
  - (l) Policy J-25 (JICEC) Student Distribution of Noncurricular Materials
  - (m) Policy L-1 (LBD) Relations with District Charter Schools

Director Gustafson moved to approve the consent agenda as presented. Director Grundy seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen - Y	Director District D - Vacant
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## 7. Special Reports

### 7.1 Mill Levy Override Exploration and Discussion

Bill Ray joined the meeting remotely to discuss the survey data regarding the MLO along with a timeline for next steps. In order to include as much data as possible, a summary of the survey results was sent just prior to the meeting. Mr. Ray’s biggest concern at this point is regarding the support of males, especially those that would be in an age range that might have school-aged children. He noted that a sunset was supported from all groups of respondents including those who support the MLO. Dr. Rabenhorst also presented proposed ballot language that was submitted for consideration by Kutak Rock. Two options were discussed with one providing a permanent extension while the other offers a limited period extension.

Changes from the previous version of possible ballot language reviewed were noted for the Board. Dr. Rabenhorst noted that one of the most substantial changes included a change in vocabulary from “in perpetuity” to “permanent” which the Board agreed was a good change.

Director Grundy explained that she is opposed to running the question with a sunset because of stability especially with including any new programming in the future. Director Grundy feels that the sunset will not matter to those that are voting in favor of the MLO because they see the need for additional school funding. While she believes that it could be a risk, she also explained that the question on a ballot with no sunset with an active campaign and voter education drive explaining the stability and advantages of local funding could be in the district’s favor. Dr. Rabenhorst noted that he fears that it may fail if a sunset is not included especially since the data for the survey supported the sunset. Director Grundy noted that the mistakes made in 2014 should not be an issue since they did not have to do with removing the sunset. She continued by saying that some voters will vote in one way regardless of the question. Director Jensen agreed with Director Grundy and argued that a sunset negatively affects the teachers because salaries will continue to lag against competing districts. He also stated that most voters are not aware of the inclusion of a sunset. Director Baumgartner noted that the opposition is likely less worried about the sunset than with potential tax increases. The Board continued to discuss the advantages and disadvantages of including a sunset in the ballot language.

Director Grundy stated that a social media campaign will be important in light of the COVID-19 pandemic. Mr. Ray also shared that there are approximately 1400 new voters under the age of 34 that are unaffiliated registered in Lochbuie. Director Grundy expressed that this is an advantage due to the positive relationships that Meadow Ridge Elementary and Lochbuie Elementary already have with members of the community. Mr. Ray also noted that the district will need heavy messaging especially depending on where the question is on the ballot.

Director Gustafson noted that there will still be resistance from older voters, especially in District E. The Board discussed the possibility of active opposition. Board members collectively agreed that a sunset should not be included and directed administration to present the option without the sunset at the next meeting. Board members also collectively indicated that they like the current draft’s order of the bulleted language in the question.

**8. Public Open Forum: Public Comment**

No public comment was received.

**9. Action/Discussion**

**9.1 Administrative Policy Revisions (2nd Reading)**

The Board reviewed several policies sent by CASB that have been updated either regarding the reopening of schools or Title IX legal changes. These policies were heard at the previous meetings. No changes have been made since the first reading.

**(a) Policy E-5 (EBCE) School Closings and Cancellations**

CASB wanted to provide boards with updated policies that have undergone a review and technical clean up in light of the current pandemic.

**(b) Policy GBAB Workplace Health and Safety Protection (New Policy)**

CASB created this new policy to address workplace health and safety in light of the COVID-19 pandemic and related legislation, HB20-1415. After the 1st reading, the Board directed Dr. Rabenhorst to confer with Attorney Farrington as to whether or not this policy should be included in the administrative manual. Mr. Farrington believes that adopting the policy will result in people avoiding noncompliance with the statute and that overall, the policy tracks well with the bill as written. Dr. Rabenhorst recommended the policy as presented.

**(c) Policy I-1 (IC/ICA) School Year/School Calendar/Instruction Time**

For the 2020-2021 school year, CDE has provided flexibility for districts in the area of instruction and attendance. To authorize this flexibility, the Board must amend the policy in order if a form of remote learning is to be used.

**(d) Policy A-1 (AC) Nondiscrimination/Equal Opportunity**

On May 6, 2020, the United States Department of Education issued final Title IX regulations. These regulations go into effect on August 14, 2020 and have an impact on policies that address sexual harassment and sex-based discrimination.

**(e) Policy J-2 (JBB) Sexual Harassment**

On May 6, 2020, the United States Department of Education issued final Title IX regulations. These regulations go into effect on August 14, 2020 and have an impact on policies that address sexual harassment and sex-based discrimination.

The Board had no discussion regarding any of the policies.

Director Grundy moved to approve Policies EBCE, GBAB, IC/ICA, AC, and JBB as presented. Director Jensen seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen - Y	Director District D - Vacant
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**9.2 Revisions to Student Parent Handbooks**

Student Parent Handbooks were approved at the May Regular meeting; however, due to new guidance regarding the COVID-19 pandemic, new language needs to be added to the handbooks including an *assumption of risk* drafted by legal counsel that will need to be signed by parents. Additionally, information regarding Chromebook Insurance and 1-1 deviceing, code of conduct, and dress code will need to be updated in each handbook. The information that will be included in all handbooks was included in a single document rather than providing each

handbook with the addition. Upon approval, administration will update each handbook to include the additional language as presented in the document.

The Board asked questions regarding the deadline for collecting signatures for the handbook, and Dr. Rabenhorst noted that the collection time is short but that office staff can pull and electronic report of parents who have not completed and resend. Director Jensen asked if the document is legally binding or just an acknowledgement (confirmed), and Director Gustafson also asked what consequences might exist for parents who do not sign the document. The Board also discussed the Chromebook insurance and Ashley Bell, Director of Technology, gave more information regarding the insurance itself and what damage is included or not. Schools are also encouraging students to purchase inexpensive cases to protect the cases.

Director Gustafson moved to approve the revisions to Elementary, Middle School, High School student/parent handbooks for the 2020-2021 school year as presented. Director Grundy seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen - Y	Director District D - Vacant
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## **10. Information/Discussion (EL-4 Communication and Counsel to the Board)**

### **10.1 2020-21 School Reopening Plans**

Board members were directed prior to refer to the general reopening plan published by the district. Dr. Rabenhorst update the Board on topics indicated in the following list:

- Community Town Hall Summary
- Enrollment Update
- Transportation Registration and Adjusted School Start/End Times
- Infographics
- K-12 Innovations Registration Update
- Sports/Activities Update

Dr. Rabenhorst reported that there were approximately 180 participants at the Community Town Hall meeting. A link to the meeting recording was posted the day following the meeting. Enrollment has seen a decrease due to COVID-19 with more home school requests being submitted. Currently, 750 students are registered for the K-12 Innovations program which is approximately 30% of all students. Balancing class sizes for in-person instruction has been a challenge and administration has spent considerable time monitoring class sections, sizes, and FTE needs at each school. Currently, 5 of 7 open online teaching positions have been filled. Director Baumgartner asked if there are applicants for the remaining positions, and Ms. Wakeman noted that there are applicants at all levels with the exception of Weld Central High School. The Board asked if there had been an influx of out of district applications, and Dr. Rabenhorst reported that many are readmissions. Director Grundy asked for an update regarding preschool registration, and Ms. Wakeman gave an update regarding that program.

Dr. Rabenhorst also updated the Board on decisions regional districts are making regarding their reopening plans. Director Jensen noted that large districts are providing testing for teachers. Dr. Rabenhorst explained that a list of free testing sites is being created for staff and that large scale testing has not recommended by local health officials.

Jenny Wakeman explained different procedures and timelines for self-isolation and quarantine when asked questions by Board members. Judy Orbanosky, Executive Director of Curriculum and Accountability, discussed assessment and what will be required of in-person and online learners this year. Decisions have not been finalized but will be soon. Dr. Rabenhorst briefly reviewed the current status of athletics.

**11. Adjournment at 8:28 pm.**

The image shows two handwritten signatures in black ink. On the left is the signature of Cynthia Baumgartner, which is written in a cursive style. On the right is the signature of Paul Jensen, also in cursive. The signatures are placed side-by-side on a light-colored background.